

STUDENT APPLICATION FORM

Academic Year 2025 / 2026 — Please complete all sections in BLOCK LETTERS

For office use — Application No: _____ Date Received: _____ Received by: _____

PHOTOPassport size
Colour, white bg**1 SECTION 1 — LEARNER'S PERSONAL DETAILS**

Full Legal Name: _____ Surname first, then given names

Date of Birth: _____ DD / MM / YYYY Gender: _____ Male / Female / Other

Nationality: _____ Religion: _____

County of Origin: _____ Sub-County: _____

Home Address: _____

Town / Village: _____ Postal Code: _____

National ID / Birth Cert No: _____ NEMIS No (if any): _____

Physical Details:

Height (cm): _____ Weight (kg): _____ Blood Group: _____

Any Physical Disability / Impairment: _____ Describe if applicable — this helps us prepare appropriate support

2 SECTION 2 — PARENT / GUARDIAN DETAILS**A. Father / Male Guardian**

Full Name: _____

Occupation / Employer: _____ National ID No: _____

Mobile Phone: _____ Alternative Phone: _____

Email Address: _____

Postal / Physical Address: _____

B. Mother / Female Guardian

Full Name: _____

Occupation / Employer: _____ National ID No: _____

Mobile Phone: _____ Alternative Phone: _____

Email Address: _____

Postal / Physical Address: _____

C. Legal Guardian (if different from above)

Full Name: _____

Relationship to Learner: _____ National ID No: _____

Mobile Phone: _____ Email: _____

D. Emergency Contact (must be reachable at all times)

Name: _____ Relationship: _____

Mobile Phone: _____ Alternative Phone: _____

3**SECTION 3 — ACADEMIC HISTORY & PREVIOUS SCHOOLING**

Name of Previous School: _____

Location / Town: _____ Level / Class: _____

Year of Attendance (From): YYYY Year of Attendance (To): YYYY

Reason for Leaving: _____

Class / Grade Applying For: _____

Previous Admission Number: _____ Index Number (KCPE): _____ *if applicable***Academic Performance Summary (Most Recent Class):**

Subject	Excellent	Good	Average	Below Average
Mathematics	☐	☐	☐	☐
English	☐	☐	☐	☐
Kiswahili	☐	☐	☐	☐
Science / Integrated Science	☐	☐	☐	☐
Social Studies / History	☐	☐	☐	☐
Creative Arts	☐	☐	☐	☐
Physical Education	☐	☐	☐	☐

Overall Class Position: e.g. 5 out of 42 students

Any Academic Awards / Distinctions: _____

4 SECTION 4 — LEARNER'S TALENTS, ABILITIES & INTERESTS

This section helps Mountain View Academy understand your child as a whole person — beyond academics. Your honest and detailed responses will help our teachers plan better support, mentorship, and co-curricular opportunities for your child.

4A. Sports & Athletics

Tick all sports the learner participates in or shows interest in:

- | | | |
|--|---|--|
| ☐ Football / Soccer | ☐ Swimming | ☐ Gymnastics |
| ☐ Basketball | ☐ Netball | ☐ Martial Arts |
| ☐ Volleyball | ☐ Rugby / Hockey | ☐ Table Tennis |
| ☐ Athletics / Track | ☐ Tennis / Badminton | ☐ Other (specify below) |

If Other, specify sport(s): _____

Level of participation:	<i>e.g. School, District, County, National</i>	Any medals / trophies?	<i>Yes / No</i>
_____		_____	

Describe the learner's athletic achievements or goals in sports:

4B. Performing Arts — Music, Drama & Dance

Select all that apply:

- | | | |
|---|---|---|
| ☐ Singing / Vocals | ☐ Drama / Theatre | ☐ Contemporary Dance |
| ☐ Instrumental Music | ☐ Public Speaking / Debate | ☐ Choreography |
| ☐ Traditional Music | ☐ Poetry / Spoken Word | ☐ Storytelling |
| ☐ Choir | ☐ Traditional Dance | ☐ Other |

Musical Instrument(s) played:	Years of experience:
_____	_____

Has the learner performed publicly?	<i>Yes / No</i>	Level (School / District etc.):
_____	_____	_____

Describe any notable performing arts achievements or interests:

4C. Visual Arts, Crafts & Creative Expression

- | | | |
|---|--|--|
| ☐ Drawing / Illustration | ☐ Fashion Design / Sewing | ☐ Comic Art / Animation |
| ☐ Painting | ☐ Graphic Design | ☐ Filmmaking / Video |
| ☐ Sculpture / Pottery | ☐ Woodwork / Crafts | ☐ Calligraphy |
| ☐ Photography | ☐ Creative Writing / Poetry | ☐ Other |

Briefly describe the learner's creative work or any notable projects:

4D. Technology, Science & Innovation

- | | | |
|--|--|------------------------------------|
| ☐ Computer / Coding / Programming | ☐ Electronics / Engineering | ☐ Astronomy |
| ☐ Robotics | ☐ Environmental Science | ☐ Other |
| ☐ Science Experiments | ☐ Agriculture / Farming | |
| ☐ Mathematics / Puzzles | ☐ Invention / Innovation Projects | |

Describe any inventions, science projects, or tech achievements:

4E. Leadership, Community & Social Skills

- | | | |
|--|---|---|
| ☐ Class or School Captain | ☐ Community Service / Volunteering | ☐ Book / Reading Club |
| ☐ Prefect / Student Council | ☐ Debate / Negotiation | ☐ Journalism / School Magazine |
| ☐ Scouting / Girl Guides | ☐ Peer Mentoring | ☐ Entrepreneurship |
| ☐ Church / Youth Group Leader | ☐ Environmental Club | ☐ Other |

Describe the learner's leadership roles or community involvement:

4F. Academic Strengths & Favourite Subjects

Which subjects does the learner enjoy most? Tick up to 3:

- | | | |
|---|---|---|
| ☐ Mathematics | ☐ Social Studies / History | ☐ Home Science |
| ☐ English Language | ☐ Geography | ☐ Business Studies |
| ☐ Kiswahili | ☐ Religious Education | ☐ ICT / Computer |
| ☐ Science | ☐ Creative Arts | ☐ Agriculture |

Favourite subject overall:

Weakest subject:

How does the learner prefer to learn? (e.g. reading, hands-on, group work, visual):

4G. Personality & Character Traits

Tick all traits that best describe your child:

- | | | |
|---|--|---|
| ☐ Hardworking & Diligent | ☐ Quiet & Reflective | ☐ Determined & Resilient |
| ☐ Curious & Inquisitive | ☐ Team Player | ☐ Humorous & Cheerful |
| ☐ Creative & Imaginative | ☐ Natural Leader | ☐ Honest & Trustworthy |
| ☐ Confident & Outgoing | ☐ Empathetic & Caring | ☐ Detail-Oriented |

In your own words, describe your child's personality and what makes them unique:

4H. Special Educational Needs & Learning Support

Mountain View Academy is an inclusive school. Disclosing your child's learning needs does not affect their admission consideration — it helps us plan better support.

Does the learner
have any
diagnosed
learning
difficulty?

If Yes, specify:

- ☐ Dyslexia
☐ Dyscalculia
☐ ADHD / ADD
☐ Autism Spectrum

- ☐ Visual Impairment
☐ Hearing Impairment
☐ Speech / Language Difficulty
☐ Physical / Mobility Challenge

- ☐ Emotional / Behavioural Support
☐ None identified

Has the learner
received
professional
assessment?

Yes / No

Is the learner on
any medication?

Yes / No

If yes, please describe the support or accommodations previously provided:

5 SECTION 5 — HEALTH & MEDICAL INFORMATION

Does the learner
have any known
allergies?

Yes / No

If Yes, specify:

Is the learner
asthmatic?

Yes / No

Does the learner
use inhaler?

Yes / No

Any chronic
illness /
condition?

Current
medication(s):

Name of Family
Doctor:

Doctor's Phone:

Hospital of
preference:

NHIF / Insurance
No:

Immunisation Record (Pre-Primary applicants — indicate with a tick):

- | | | |
|--------------------------------------|--|---------------------------------------|
| ☐ BCG | ☐ DPT / Pentavalent | ☐ Hepatitis B |
| ☐ Polio (OPV) | ☐ Measles / MMR | ☐ Yellow Fever |

Any other health information the school should be aware of:

6 SECTION 6 — ADDITIONAL INFORMATION**How did you hear
about Mountain
View Academy?**

- | | | |
|---|---|--------------------------------|
| ☐ Word of Mouth / Referral | ☐ Radio / Newspaper | ☐ Other |
| ☐ School Open Day | ☐ Community Notice Board | |
| ☐ Social Media / Website | ☐ Education Expo | |

**Has any family
member attended
MVA?**

Yes / No

If Yes, name:

Is there anything else about your child that you would like the school to know?

7 SECTION 7 — DOCUMENTS SUBMITTED WITH THIS APPLICATION

Please tick all documents attached to this application form:

☐ Certified copy of Birth Certificate	☐ Most recent School Report / Results
☐ 2 Passport-size Photographs	☐ Transfer / Leaving Certificate (transfers)
☐ Copy of Parent / Guardian National ID	☐ Completed Medical & Health Form
☐ KCPE Result Slip (if applicable)	☐ Immunisation / Vaccination Record

8 SECTION 8 — DECLARATION BY PARENT / GUARDIAN

I / We, the undersigned parent(s) / guardian(s) of the above-named applicant, hereby declare that all information provided in this application form is true, accurate, and complete to the best of our knowledge. I / We understand that providing false or misleading information may result in the immediate withdrawal of any offer of admission. I / We agree to abide by the rules, regulations, and policies of Mountain View Academy, Kilgoris, and commit to supporting the school in the education and holistic development of our child. I / We consent to Mountain View Academy using this information for the purpose of admission, educational planning, and learner support.

Parent / Guardian Signature:

Name: _____

Date: _____

Learner's Signature (Grade 4 and above):

Name: _____

Date: _____

9 SECTION 9 — FOR OFFICE USE ONLY — DO NOT WRITE IN THIS SECTION

Application Number Assigned	MVA / ADM / 2025–2026 / _____
Date Application Received	_____
Received By (Staff Name)	_____
Entrance Assessment Date	_____
Assessment Score (Total)	_____
Class Placement Recommended	_____
Admission Decision	☐ Admitted ☐ Waitlisted ☐ Declined
Offer Letter Issued	Yes / No Date: _____
Fee Payment Confirmed	Yes / No Receipt No: _____
Admission Number Issued	_____
Remarks	_____

Admissions Officer Signature:

Name & Designation: _____

Date: _____

Head teacher's Signature:

Name: _____

Official Stamp: _____

Thank you for choosing Mountain View Academy, Kilgoris!

MOUNTAIN VIEW ACADEMY

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"Inspiring Greatness"

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